

NYSSRA OFFICIALS' EXPENSE REPORT

USSA Technical Delegates are entitled to expense reimbursement for meals, lifts, lodging, transportation, etc. In addition, a per diem of \$50 per travel/inspection/training/competition day has been approved for USSA Technical Delegates at all USSA-sanctioned non-FIS events – both scored and non-scored. This \$50/day per diem also applies to USSA Course Inspectors. Please complete form and submit to Race Organizer to request reimbursement. Receipts for rooms, meals, airfare, and auto rental must be attached.

EVENT NAME: _____ LOCATION: _____

DATE(S): _____ EVENT CHAIRPERSON: _____

OFFICIAL CAPACITY: _____

TRAVEL: Own Auto _____ miles at \$.55 per mile (IRS Guidelines): \$ _____

Rental Car: \$ _____

Airfare (Economy Class): \$ _____

LODGING (Please indicate if private home) \$ _____

MEALS (Other than those furnished by organizer) \$ _____

TD PER DIEM: _____ days @ \$50.00/day \$ _____

OTHER EXPENSES (Itemize and attach receipts) \$ _____

TOTAL REIMBURSEMENT \$ _____

OFFICIAL'S NAME _____

ADDRESS _____

PHONE _____

E-MAIL _____

SIGNATURE _____ Date: _____

Check here if you would like the race organizer to donate the reimbursement amount above to the NYSSRA Don Jugle Fund. (Amounts donated to the Don Jugle fund may be tax deductible)

If so, Race Organizer should send check made out to NYSSRA to: NYSSRA, 2616 Beckwith Bay, Cazenovia, NY 13035

**Also, Please forward a copy of Technical Delegate's expense form to:
Dr. Robert G. Calderwood; 10267 South Hopi Lane, Goodyear, Arizona 85338**