NYSSRA OFFICIALS' EXPENSE REPORT

USSA Technical Delegates are entitled to expense reimbursement for meals, lifts, lodging, transportation, etc. In addition, a per diem of $50 per travel/inspection/training/competition day has been approved for USSA Technical Delegates at all USSA-sanctioned non-FIS events – both scored and non-scored. This $50/day per diem also applies to USSA Course Inspectors. Please complete form and submit to Race Organizer to request reimbursement. Receipts for rooms, meals, airfare, and auto rental must be attached.

Event**:** _____ Location**:** _____

Date(s): _____ Race Secretary: _____

____ Technical Delegate ____ Course Inspector

TRAVEL: Auto_____ miles at __55.5 cents per mile (IRS Guidelines): $_____

LODGING (Please indicate if private home) $_____

MEALS (Other than those furnished by organizer) $_____

_____

_____

OTHER EXPENSES (Itemize and attach receipts) $_____

_____

_____

TOTAL REIMBURSEMENT REQUESTED **$**_____

____ ***Check here if you would like the organizer to donate the reimbursement amount above to the NYSSRA Don Jugle Fund for Officials. (Amounts donated to the Don Jugle fund may be tax deductible)***

Race Organizer should send a check made out to NYSSRA for Don Jugle Fund donations to: NYSSRA, 2616 Beckwith Bay, Cazenovia, NY 13035

Official's Name _____

Address _____

_____

Phone _____ Fax _____

E-mail _____

Signature _____ Date:_____